



NATIONAL HISTORY DAY 2011
DEBATE & DIPLOMACY IN HISTORY:

**BROWARD COUNTY HISTORY
FAIR**

2011

RULE BOOK

The School Board of Broward County, Florida



Jennifer Leonard Gottlieb, Chair

Benjamin J. Williams, Vice-Chair

Robin Bartleman

Maureen Dinnen

Phyllis C. Hope

Stephanie Arma Kraft, Esq.

Ann Murray

Robert D. Parks, Ed.D.

Kevin P. Tynan, Esq.

James F. Notter
Superintendent of Schools

TABLE OF CONTENTS

| | |
|---|----|
| I. PROGRAM OVERVIEW | |
| A. Definitions | 4 |
| B. Themes | 6 |
| C. Topics | 6 |
| D. Divisions | 6 |
| E. Contest Categories | 7 |
| II. RULES FOR ALL CATEGORIES | |
| A. General Rules for all Categories | 8 |
| B. Required Written Materials for all Entries | 9 |
| C. Contest Participation | 11 |
| II. INDIVIDUAL CATEGORY RULES | |
| A. Papers | 12 |
| B. Exhibits | 13 |
| C. Performance | 15 |
| D. Documentary | 16 |
| E. Web-Site | 18 |
| III. HOW WILL YOUR ENTRY BE JUDGED? | |
| A. Benefits of the Evaluation Process | 20 |
| B. Who are the Judges? | 20 |
| C. The Subjective Nature of Judging | 20 |
| D. The Decision of the Judges if Final | 20 |
| E. Evaluation Criteria | 21 |
| F. Rule Compliance | 21 |
| G. Sample Judge's Evaluation | 21 |
| IV. CATEGORY CHECKLIST | |
| Exhibit Category | 22 |
| Performance Category | 22 |
| Documentary Category | 22 |
| Historical Paper Category | 23 |
| Web-Site Category | 23 |
| Participation in the State History Fair | 24 |
| Sample forms | 25 |
| V. SAMPLE OF PROCESS PAPER | |

**BROWARD COUNTY HISTORY FAIR
CONTEST RULES AND GUIDELINES**
(Adapted from the National History Day Contest Rule Book)

WHAT IS THE COUNTY HISTORY FAIR?

The Broward County History Fair is a program that allows students to research a world, national, state, or local history topic. The program allows students to express what they have learned through creative and original performances, web sites, documentaries, papers, and three-dimensional exhibits.

The local county History Fair mirrors the State History Fair and the National History Day Competition. Winners from the County History Fair can progress on to the State History Fair held in Tallahassee every May and winners from the State Fair can progress on to the National Fair held in Maryland every June.

Resources about the State Fair can be found at:

www.flheritage.com/museumprograms/historyfair/

Resources and information about the National History Day Competition can be found at

www.nhd.org.

Please note: all students must follow The Broward County Code of Student Conduct and it overrides all State and National Competition Rules.

Please Read This!

Before you begin work on your entry, you, your teacher, and your parents should carefully read this booklet. This guidebook contains rules that you must follow to compete in the Broward County History Fair.

Definitions

Historical Context: The intellectual, physical, social, and cultural setting in which events take place.

Historical Perspective: Understanding a topic's development over time and its influence in history.

Plagiarism: Plagiarism is using the work or ideas of others in ways that give the impression that these are your own (e.g. copying information word-for-word without using quotations and footnotes, paraphrasing an author's ideas, or using visuals or music without giving proper credit).

Primary Sources: The most basic definition of a primary source is that which is written or produced in the time period students are investigating. Primary sources are materials directly related to a topic by time or participation. These materials include letters, speeches, diaries, newspaper articles from the time, oral history interviews, documents, photographs, artifacts, or anything else that provides first-hand accounts about a person or event. This definition also applies to primary sources found on the Internet. A letter written by President Lincoln in 1862 is a primary source for a student researching the Civil War era. A newspaper article about the Battle of Gettysburg written by a contemporary in July 1863 would be a primary source; but an article about the battle written in June 2001 probably was not written by an eyewitness or participant and would **not** be a primary source. The memories of a person who took part in the battle also can serve as a primary source. He or she was an eyewitness to and a participant in this historical event at the time. However, an interview with an expert (a professor of Civil War history, for example) is not a primary source UNLESS that expert actually lived through and has first-hand knowledge of the events being described (highly unlikely for a Civil War historian).

Note: Primary materials, such as quotes from historical figures and photographs of historical events, can be found in secondary sources and used effectively in History Day projects. However, these are not considered primary source. Check out the “Research Roadmap” on the NHD Web site at www.nhd.org for additional help on primary sources.

Secondary Sources: Secondary sources are usually published books or articles by authors who were not eyewitnesses or participants in the historical event or period and who base their interpretation on primary sources, research, and study. These sources provide context for a historical event. For example, high school history textbooks and other history books about a particular topic are secondary sources. Biographies, newspaper retrospectives, and reference books such as encyclopedia are also secondary sources. This definition also applies to secondary sources found on the Internet.



PROGRAM OVERVIEW

A. THEMES

Each year a broad theme is selected for the National History Day contest. The Broward County History Fair follows this theme. You may select a topic on any aspect of local, regional, national, or world history. *Regardless of the topic chosen, your presentation of your research and conclusions must clearly relate to the annual theme.* Be careful to limit the scope of your topic to make the research and interpretation of your topic manageable. In other words, narrow your topic to focus on an issue that can be explained and interpreted within the category limits of size and time.

B. TOPICS

Entries not only describe an event or a development, they also analyze it and place it in its historical context. Ask yourself the following questions about your topic:

- How is my topic important?
- How was my topic significant in history in relation to the National History Day Theme?
- How did my topic develop over time?
- How did my topic influence history?
- How did the events and atmosphere (social, economic, political, and cultural aspects) of my topic's time period influence my topic in history?

NOTE: *You should ask questions about the topic's development over time and its impact in history. Your answers to such questions will help you draw conclusions about your topic's significance in history.*

C. DIVISIONS

The District History Fair Competition has two divisions based on school grade:

- Junior Division – grades 6, 7, and 8.
- Senior Division – grades 9, 10, 11, and 12.

Entries in each division are judged separately at all levels of competition.

NOTE: *Students in non-graded schools must check with the National History Day office to determine in which division they should register for the competition.*

D. CONTEST CATEGORIES

You may enter one of seven categories:

- paper (individual only)
- individual exhibit
- group exhibit
- individual performance
- group performance
- individual documentary
- group documentary
- Web site, individual or group (1 only)

Each category in each division is judged separately. Groups may include 2 to 5 students. Group participants do not have to be in the same grade to compete together, but they must be in the same division.

NOTE: *Choose a category in which you can make the best use of your own special abilities, talents, and interests. Be careful to choose the most suitable category in which to present your research and conclusions and take into consideration the availability of equipment and resources.*



RULES FOR ALL CATEGORIES

A. General Rules for All Categories

Rule 1: Annual Theme

Your entry must be clearly related to the annual theme and explain your topic's significance in history.

Rule 2: Contest Participation

You may participate in the research, preparation, and presentation of only one entry each year.

NOTE: *Do not share research with other students unless you are members of the same group and creating one entry together. It is not acceptable to have a common pool of research from which several entries are created.*

Rule 3: Individual or Group Entries

A paper, individual exhibit, or individual documentary must be the work of only one student. A group exhibit, group performance, or group documentary must be the work of 2 to 5 students. All students in a group entry must be involved in the research and interpretation of the group's topic.

Rule 4: Development Requirements

Entries submitted for competition must be researched and developed during the current contest year that begins following the national contest each June. *Revising or reusing an entry from a previous –whether your own or another student's–is unacceptable and will result in disqualification.*

Rule 5: Construction of Entry

You are responsible for the research, design, and creation of your entry. You may receive help and advice from teachers and parents on the mechanical aspects of creating your entry:

1. You may have help typing your paper and other written materials.
2. You may seek guidance from your teachers as you research and analyze your material, but your conclusions must be your own.
3. You may have photographs and slides commercially developed.
4. You may have reasonable help cutting out your exhibit backboard or performance props (e.g., a parent uses a cutting tool to cut the board that you designed).

Note: *Objects created by others specifically for use in your entry violate this rule. For example, a parent takes photographs or an artist draws the backdrop for your exhibit or performance. You may receive reasonable help in carrying and placing props and exhibits.*

Rule 6: Contest Day Set-up

You are responsible for setting up your own exhibits, equipment or props at the contest. You *may* have reasonable help carrying them, but set-up must be completed by you (and your group members if applicable) alone.

Rule 7: Supplying Equipment

You are responsible for supplying all props and equipment at each level of competition. All entries should be constructed keeping transportation, set-up time, size and weight in mind (e.g., foam core v. solid oak exhibit or antique desk v. folding table for a performance). Projection screens for documentaries and performances may be provided if requested. Computers for DVD's for the Documentary and Web Site Category will be available. Students may provide their own computers and software. Pianos and Internet access are not provided.

Note: *Be prepared; bring extensions cords if needed and check with your contest coordinators about the availability of special equipment.*

Rule 8: Discussion with Judges

You should be prepared to answer judges' questions about the content and development of your entry, but you may not give a formal, prepared introduction, narration or conclusion. Let the judges' questions guide the interview. Ultimately, your entry should be able to stand on its own without any additional comments from you.

Note: *You should be prepared to explain the design, research, and creation of your entry if questioned by the judges. Judges need to know that your entry is the result of your own work.*

Rule 9: Costumes

You are not permitted to wear costumes that are related to the focus of your entry during judging, except in the performance category.

Rule 10: Prohibited Materials

Items potentially dangerous in any way (original form or replica)—such as weapons, firearms, animals, organisms, plants, etc.—are strictly prohibited. Please see Broward County Student Code of Conduct Book. Please contact your teacher and contest coordinator to confirm guidelines before bringing the replica to a contest.

Rule 11: Title

Your entry must have a title that is clearly visible on all written materials.

B. Required Written Materials for all Entries**Rule 12: Written Materials**

Entries in all categories except historical papers must include **four (except Historical Paper)** copies of the following written materials in the following order:

1. A title page as described in Rule 13.
2. A process paper as described in Rule 14 (process papers are not part of historical paper entries)
3. An annotated bibliography as described in Rule 15. These materials must be typed or neatly printed on plain white paper and stapled together in the top left corner. Do not enclose them in a cover or binder.

Rule 13: Title Page

A title page is required as the first page of written material in every category. Your title page must include only the title of your entry, your name(s) and the contest division and category in which you are entered.

For participation in the County Fair, schools will be Assigned a number which must be listed on all written Information.

Note: *The title page must not include any other information (pictures, graphics, borders, school name, or grade) except for that described in this rule.*

| |
|--|
| TITLE |
| STUDENT(S) NAME(S) DIVISION CATEGORY |

(e.g. Individual/Group, Exhibit, Documentary, Performance, Web Site)

Rule 14: Process Paper

A process paper is a description of no more than 500 words explaining how you conducted your research and created and developed your entry. All categories except historical papers must include a process paper with their entry. The process paper should include the following four sections: (1) explain how you chose your topic, (2) explain how you conducted your research, (3) explain how you selected your presentation category and created your project and (4) explain how your project relates to the annual theme. A sample process paper can be found at the end of this booklet.

Rule 15: Annotated Bibliography

An annotated bibliography is required for all categories. It should contain all sources that provided usable information or new perspectives in preparing your entry. You will look at many more sources than you actually use. *You should list only those sources that contributed to the development of your entry.* Sources of visual materials and oral interviews must be included. The annotations for each source must explain how you used the source and how it helped you understand your topic. Annotations of web sites should include a description of who sponsors the site. For example:

Bates. Daisy. *The Long Shadow of Little Rock*, New York; David McKay Co., Inc., 1962.

Daisy Bates was the president of the Arkansas NAACP and the one who met and listened to the students each day. This first hand account was very important to my paper because it made me more aware of the feelings of the people it involved.

NOTE: *Oral history transcripts, correspondence between you and experts, questionnaires and other primary or secondary materials used as sources for your entry should be cited in your bibliography but not included as attachments to your bibliography.*

Rule 16: The Separation of Primary and Secondary Sources

You are required to separate your bibliography into primary and secondary sources.

NOTE: *Some sources may be considered as either primary or secondary. Use your annotations to explain your reasoning for classifying any sources that are not clearly primary or secondary. Listing a source under both primary and secondary is inappropriate.*

Rule 17: Style Guides

Style for citations and bibliographic references must follow the principles in one of the following style guides:

- (1) Kate L. Turabian, *A Manual for Writers of Term Papers, Theses, and Dissertations*.
- (2) Joseph Gibaldi, *MLA Handbook for Writers of Research Papers*, 5th edition.

Regardless of which manual you use, the style must be consistent throughout the paper.

Rule 18: Plagiarism

You must acknowledge in your annotated bibliography all sources used in your entry. *Failure to credit sources is plagiarism and will result in disqualification.*

C. Contest Participation

Rule 19: Entry Procedure

At each contest level you must register and meet specific deadlines and procedures established by your contest coordinator. For the Broward County History Fair the school coordinator must submit an electronic and paper entry for each project.

Rule 20: Entries to National Competition

Each state is limited to no more than two entries per contest category in the national contest. Ties at state contests will be resolved at the state level.

Rule 21: National Competition Attendance

Individual students and groups must be present for an entry to be judged at the national contest.

Rule 22: Automatic Disqualifications

Failure to submit a process paper, title page, and/or annotated bibliography will result in automatic disqualification. Failure to submit 4 copies of each of the above will result in disqualification.

INDIVIDUAL CATEGORY RULES

A. Papers

A paper is the traditional form of presenting historical research. Various types of creative writing (for example, fictional diaries, poems, etc.) are permitted, but must conform to all general and category rules. Your paper should be grammatically correct and well written.

Part II, Rules for all Categories (except for Rule 14), applies to all papers

Rule 1: Length Requirements

The text of historical papers must be no less than 1,500 and no more than 2,500 words in length. Each word or number in the text of the paper counts as one word. The paper category 2,500 word limit does not apply to: notes, annotated bibliography, illustration captions, and supplemental/appendix material. Appendix material must be directly referred to in the text of the paper. Extensive supplemental materials are inappropriate. Use of appendices should be very limited and may include photographs, maps, charts, graphs, but we strongly suggest no other supplemental materials.

NOTE: *Oral history transcripts, correspondence between you and experts, questionnaires, and other primary or secondary materials used as sources for your paper should be cited in your bibliography but not included as attachments to your paper.*

Rule 2: Citations

Citations—footnotes, endnotes or internal documentation—are required. Citations are used to credit the sources of specific ideas as well as direct quotations. Refer to Part II, Rule 17, for citation styles. Please note that an extensively annotated footnote should not be used to get around the word limit.

Rule 3: Preparation Requirements

Papers must be typed, computer printed, or legibly handwritten in ink on plain, white 8.5 x 11-inch paper with 1-inch margins on all sides. Pages must be numbered consecutively and double-spaced with writing on one side and with no more than 12 characters per inch or no less than 10-point type. Papers must be stapled in the top left corner and should not be enclosed in any cover or binder. The title page should have no illustrations.

Rule 4: Number of Copies

Four copies of the paper must be submitted, prior to the contest, with the appropriate entry form by the deadline established for the contest. Contest officials sometimes publish winning papers; you must be prepared to give permission for such publication. Students are responsible for picking up papers after the contest. See academic Handbook for exact date that Historical Papers must be submitted.

NOTE: *Four copies of the annotated bibliography must be included with the student(s) paper. (Remember to put a title page in front of each copy of the historical paper).*

EXHIBIT CATEGORY

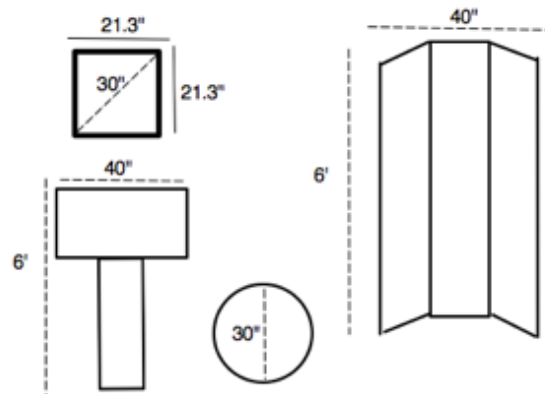
B. Exhibits

An exhibit is a visual representation of your research and interpretation of your topic's significance in history, much like a small museum exhibit. The analysis and interpretation of your topic must be clear and evident to the viewer. Labels and captions should be used creatively with visual images and objects to enhance the message of your exhibit.

Part II, Rules for all Categories, applies to exhibits.

Rule 1: Size Requirements

The overall size of your exhibit when displayed for judging must be no larger than 40 inches wide, 30 inches deep, and 6 feet high. Measurement of the exhibit does not include the table on which it rests; however, it would include any stand that you create and any table drapes. Circular or rotating exhibits or those meant to be viewed from all sides must be no more than 30 inches in diameter. (*see diagram below*)



Rule 2: Media Devices

Media devices (e.g., tape recorders, projectors, video monitors, computers) used in an exhibit must not run for more than a total of 3 minutes and are subject to the 500 word limit (rule 3). Viewers and judges must be able to control media devices. Any media devices used must fit within the size limits of the exhibit. Any media devices used should be integral to the exhibit—not just a device to bypass the prohibition against live student involvement.

NOTE: *For example, a brief excerpt from a taped student-conducted oral interview or a dramatic reading might be appropriate, but taped commentary or analysis is inappropriate.*

Rule 3: Word Limit

There is a 500 word-limit that applies to all text created by the student that appears on or as part of an exhibit entry. This includes the text you write for titles, subtitles, captions,

graphs, timelines, media devices (e.g., video, slides, computer files) or supplemental materials (e.g., photo albums, scrapbooks, etc.) where you use your own words.

NOTE: *A date counts as one word, while each word in a name is individually counted. For example, January 1, 2006 counts as one word, but John Quincy Adams counts as three.*

Words such as “a,” “the” and “of” are counted as one word each.

Brief citations crediting the sources of illustrations or quotations included on the exhibit do not count toward the 500-word limit.

NOTE: *Be careful that your message is clear and contained on the exhibit itself; judges have little time to review supplemental material. Extensive supplemental material is inappropriate. For example, oral history transcripts, correspondence between you and experts, questionnaires, and other primary or secondary materials used as sources for your exhibit should be cited in your bibliography but not included as attachments to your bibliography or exhibit.*

Reminder: Four copies of the title page, process paper, and annotated bibliography must be included with each exhibit. When students set up their exhibit, they should put the process paper and annotated bibliography on the table with their project.



PERFORMANCE CATEGORY

C. Performances

A performance is a dramatic portrayal of your topic's significance in history and must be original in production.

Part II, Rules for all Categories, applies to performances.

Rule 1: Time Requirements

Performances may not exceed 10 minutes in length. Timing starts at the beginning of the performance following the announcement of the title and student name(s). Any other introductory remarks will be considered part of the performance and will be counted as part of the overall time. You will be allowed an additional 5 minutes to set up and 5 minutes to remove any props needed for your performance.

NOTE: *You should allow several empty seconds in your performance to account for unplanned pauses (e.g. applause, forgotten lines, etc.).*

Rule 2: Performance Introduction

The title of your entry and the names of the participants must be the first and only announcements prior to the start of the performance.

Rule 3: Media Devices

Use of slides, tape recorders, computers, or other media within your performance is permitted. You must run all equipment and carry out any special lighting or sound effects.

Rule 4: Script

The script for the performance should not be included with the written material presented to the judges.

Rule 5: Costumes

You may have a costume produced for you, but the design, choice of fabrics, etc. must be your own. Or, you may rent a costume. Remember; simple is best.

Reminder: Four copies of your title page, process paper, and annotated bibliography must be part of your project. Students should hand these papers to the judges just before their performance.

DOCUMENTARY CATEGORY

D. Documentaries

A documentary should reflect your ability to use audiovisual equipment to communicate your topic's significance, just as professional documentaries do. The documentary category will help you develop skills in using photographs, film, video, audiotapes, computers, and graphic presentations. Your presentation should include primary materials but must also be an original production. To produce a documentary you must have access to equipment and be able to operate it.

Part II, Rules for all Categories, applies to documentaries

Rule 1: Time Requirements

Documentaries may not exceed 10 minutes in length. You will be allowed an additional 5 minutes to set up and 5 minutes to remove equipment. Timing will begin when the first visual image of the presentation appears and/or the first sound is heard. Color bars and other visual leads in a video will be counted in the time limit. Timing will end when the last visual image or sound of the presentation concludes (this includes credits).

NOTE: *Use your set-up time to focus slides, adjust volume, etc.*

Rule 2: Introduction

You must announce only the title of your presentation and names of participants. *Live narration or comments prior to or during the presentation are prohibited.*

Rule 3: Student Involvement

You are responsible for running all equipment.

Rule 4: Student Production

All entries must be student-produced. You must operate all equipment. You must provide the narration, voice-overs and dramatization. Only those students listed as entrants may participate in the production or appear on camera.

Note: *This does not include interviews of participants in a historical event or of experts.*

Rule 5: Entry Production

Your entry must be an original production. You may use professional photographs, film, slides, recorded music, etc. within your presentation. However, you must integrate such items into your presentation and give proper credit within the presentation as well as in your annotated bibliography. You must operate all editing equipment used in the production of your presentation. **Follow Broward County School copyright rules.*

Note: *Using material created by others specifically for use in your entry violates this rule, except that which already exists.*

Rule 6: Credits

At the conclusion of the documentary, you should provide a general list of acknowledgments and credits for all sources. These credits should be a brief list and not full bibliographic citations. All sources (music, images, film/media clips, interviews, books, Websites) used in the making of the documentary should be properly cited in the annotated bibliography.

Rule 7: Displays

Stand alone displays are prohibited.

Rule 8: Computer Entries

You must be able to run the program within the 10-minute time limit. Interactive computer programs and web pages in which the audience or judges are asked to participate are not acceptable; judges are not permitted to operate any equipment during the initial presentation. Students must provide a DVD of their documentary for the purpose of the final elimination round. Judges must be able to run the program without the student during the final elimination. Students must provide and be able to run their own computers and software. Internet access will not be available.

Reminder: four copies of the title page, process paper and annotated bibliography must be included with the documentary. Students should hand these papers to the judges just prior to making their presentation.



WEB SITE

Rule 1: Size Requirements

Web-site entries may contain no more than 1,200 visible, student-composed words.

Code used to build the site, and alternate text tags on images do not count toward the word limit. The word limit does not include words found in materials used for illustration such as documents, artifacts, or graphs not created by the student, or quotations from primary sources such as oral history interviews, letters or diaries, photos of artifacts with writing, or other illustrative materials such as recurring menus, titles and navigation instructions that are used as an integral part of the web site. Brief text crediting the sources of illustrations or quotations included on the web site do count toward the 1,200-word limit. The entire site, including all multimedia, may use up to 100MB of file space.

Rule 2: Navigation

One page of the web site must serve as the “home page” with the file name “index.” The home page must include the names of participants, entry title, division, and a main menu that directs viewers to the various sections of the site. All pages must be interconnected with hypertext links. Automatic redirects are not permitted.

Rule 3: Multimedia

Each multimedia clip may not last more than 45 seconds and may not include student-composed narration. There is no limit to the number of multimedia clips other than the file size limit. Voiceover of material not composed by students is allowed. If an entry uses any form of multimedia requiring a plug-in (for example, Flash, QuickTime or Real Player), you must provide on the same page a link to an Internet site where the plug-in is available as a free, secure, and legal download. Judges will make every effort to view all multimedia content, but files that cannot be viewed cannot be evaluated as part of the entry.

Rule 4: Entry Production

All entries must be original productions and created using www.weebly.com which can only be accessed through www.nhd.org. School coordinators will be notified when the portal is open. You may use professional photographs, graphics, video, recorded music, etc. within the site. Such items must be integrated into the web site, and proper credit must be given within the site as well as in the annotated bibliography. No part of the website may link to live or external sites unless the site provides a necessary plug-in. The student must operate all software and equipment in the development of the web site.

Note: Using objects created by others specifically for use in your entry violates this rule. However, using graphics, multimedia clips, etc., which already exists, is acceptable.

*Copyright rules for Broward County Public School must be followed.

Rule 5: Bibliographic Sources

The annotated bibliography must be included as an integrated part of the web site. It should be included in the navigational structure and does NOT count toward 1,200-word limit. Refer to Part II Rules 15-17, for citation and style information.

Rule 6: Stable Content

The content and appearance of a page cannot change when the page is refreshed in the browser. Random text or image generators are not allowed.

Rule 7: Viewing Files

Students are responsible for ensuring that the entry is viewable in Weebly. Entries may not link to live or external sites, except to direct viewers to plug-ins.

Rule 8: File Safety

Entries that contain potentially harmful file contamination (e.g. a virus) are subject to disqualification.

Rule 9: Submitting Entry for Judging

The URL for the website must be submitted in advance by the established deadline. The student will bring four copies of a process paper and annotated bibliography the day of the Fair.

See Academic Handbook for exact dates.

HOW WILL YOUR ENTRY BE JUDGED?

A. Benefits of the Evaluation Process

The goal of the History Fair is to provide you with a high-quality, educational experience-whether or not you win. The judges' evaluation is part of the learning and skill building process. The judges' evaluations help you to improve areas or skills and provide positive feedback for the hard work you have put into producing your project. The judges' comments also can provide you with ideas for revisions and enhancements as you move from one contest level to the next. Remember, regardless of how your entry is ranked, by participating in the History Fair you will benefit from the experience. You will gain research, thinking, and presentation skills which will last your whole life. You will become an expert on a topic of interest to you and to others. You will acquire poise and self-confidence and will learn to manage your time. You are a winner.

B. Who are the Judges?

Historians, educators, and others interested in history and education serve as judges at each level of the History Fair competition.

C. The Subjective Nature of Judging

Remember; judges must evaluate certain aspects of your entry that are objective (e.g., were primary sources used; is the written material grammatical and correctly spelled). But judges must also evaluate interpretive aspects of your entry which are qualitative in nature (e.g., analysis and conclusions about the historical data).

Historians often reach different opinions about the significance of the same data. It is therefore crucial for you to base your interpretations and conclusions on solid research. Judges will check to determine whether you used available primary sources and if you were careful to examine all sides of an issue and present a balanced account of your research and presentation. Your process paper and annotated bibliography are critical to this process.

D. The Decision of the Judges is Final

You, your parents, and your teachers should realize that inadvertent inequities may occur in judging and that contest officials do want to be informed of any problems. The decisions of the judges are final.

E. Evaluation Criteria

Historical Quality (60%)

The most important aspect of your entry is its historical quality. You should ask yourself the following questions to help you focus on your historical analysis:

- Is my entry historically accurate?
- Does my entry provide analysis and interpretation of the historical data rather than just a description?
- Does my entry demonstrate an understanding of historical context?
- Does my annotated bibliography demonstrate wide research?
- Does my entry demonstrate a balanced presentation of materials?

- Does my entry demonstrate use of available primary sources?

Relation to Theme (20%)

Your entry must clearly explain the relation of your topic to the annual National History day theme. You should ask yourself the following questions to help focus your topic on the theme and its significance.

- How does my topic relate to the theme?
- Why is my topic important?
- How is my topic significant in history and in relation to the National History Day theme?
- How did my topic influence history?
- How did the events and atmosphere (social, economics, political, and cultural aspects) of my topic's time period influence my topic in history?

Clarity of Presentation (20%)

Although historical quality is most important, your entry must be presented in an effective manner. You should ask yourself the following questions to help you focus on your presentation:

- Is my entry original, creative, and imaginative in subject and presentation?
- Is my written material clear, grammatically correct and accurately spelled?
- Is my entry well-organized?
- Do I display stage presence in a performance?
- Is the visual material I present clear?
- Do I understand and properly use all of my equipment?

F. Rule Compliance

Judges will take into consideration in their final rankings any rule infraction. Failure to comply with the rules will count against your entry. Rule infractions should be corrected before a winning entry competes in the next level of competition.

G. Sample Judge's Evaluation

See Sample Project Evaluation Forms at the end of this book. Teachers or fellow students can use this form to help evaluate your project as you work to improve your entry. Blank forms can be found on the NHD Website at www.nhd.org.

CATEGORY CHECKLIST

Exhibit Category

Individual and Group (2-5 students)

- No larger than 40 inches wide, 30 inches deep, and 6 feet high when displayed
- four copies of written materials: title page with required information and process paper
- Annotated bibliography, separated into primary and secondary sources (4 copies)
- Exhibit addresses the theme
- Title is clear and visible
- Labels, captions, and titles include no more than 500 words
- Has visual impact and shows interpretation
- Entry registered by deadline
- Prepared to answer judges' questions at the contest (remember that formal narratives are not appropriate responses to questions)

Performance Category**Individual and Group (2-5 students)**

- 10 minutes maximum for performance
- Maximum 5 minutes to set up and 5 minutes to take down props
- Four copies of written materials: title page with required information and process paper
- Annotated bibliography, separated into primary and secondary sources (4 copies)
- Performance addresses the theme
- All props and equipment are student supplied
- Only student entrants run equipment and are involved in the performance
- Extra supplies and materials in case of emergency
- Entry registered by deadline
- Prepared to answer judges' questions at the contest (remember that formal narratives are not appropriate responses to questions)

Documentary Category**Individual and Group (2-5 students)**

- 10-minute maximum for presentation
- Maximum 5 minutes to set up and 5 minutes to take down
- four copies of written materials: title page with required information and process paper
- Annotated bibliography, separated into primary and secondary sources (4 copies)
- Documentary addresses the theme
- Live student involvement limited to operating equipment and giving name and title
- Entry registered by deadline
- Extra supplies and materials in case of emergency
- Prepared to answer judges' questions at the contest (remember that formal narratives are not appropriate responses to questions)

Historical Paper Category**Individual Only**

- 1,500-2,500 words, excluding notes, annotated bibliography, and title page

- Title page with only the required information
- Annotated bibliography, separated into primary and secondary sources (4 copies)
- Paper addresses the theme
- Citations
- **4 copies** of the paper submitted by the deadline
- Organization shows clear focus and progression
- Entry registered and papers mailed by deadline
- Prepared to answer judges' questions at the contest (remember that formal narratives are not appropriate responses to questions)

Web site

Individual or Group (2-5 students)

- Contains no more than 1,200 visible, student composed words
- Home page includes names of participants, entry title, division, and a main menu
- All pages are interconnected with hypertext links
- Web site uses no more than 100 MB of file space
- The content is stable and does not change when the refresh button is hit
- Web-site is virus-free
- Annotated bibliography, separated into primary and secondary resources (4 copies)
- Web site addresses the theme
- 4 copies of written material: title page with required information; 500 word description of the research methods used and required written material
- Entry registered by deadline
- Prepared to answer judges' questions at the contest (remember that formal narratives are not appropriate responses to questions).

*Broward County Copyright rules must be followed.

**Please note; copies of papers will not be returned to students.

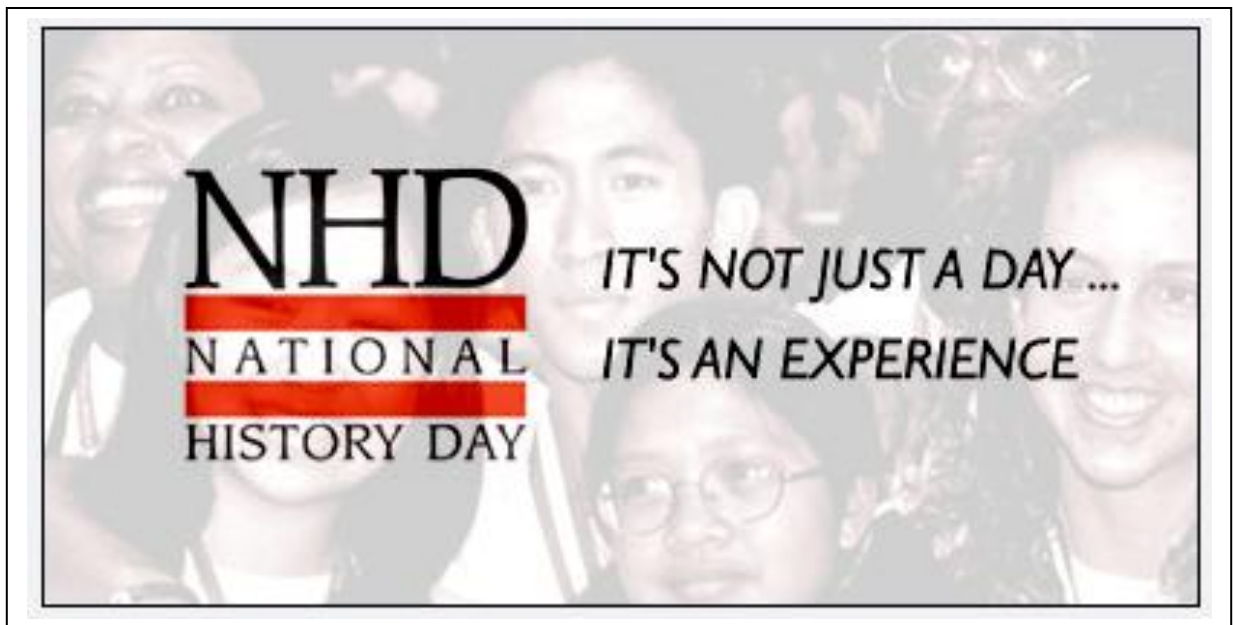
NOTE: IF STUDENTS DO NOT HAVE THEIR ANNOTATED BIBLIOGRAPHY AND/OR PROCESS PAPER THEY WILL BE AUTOMATICALLY DISQUALIFIED! (4 copies please)

Participation in the State History Fair

Students who place first or second place in the County History Fair have an opportunity to progress on to the State Fair. An entry form must be submitted to the District Social Studies Office if a student chooses to participate in the State Fair. Check with your school's competition coordinator for the deadline date for State Fair entry forms and Historical Papers. Entry forms and Historical Papers should be mailed to:

Broward County Public Schools
Dr. Louise Ball, Social Studies Specialist
600 S.E. 3rd Avenue, 13th floor
Ft. Lauderdale, FL. 33301

Please call the District Social Studies Office at (754) 321-1873 to ensure that your form was received. Students, parents and schools should work together in coordinating travel to the State Fair. The District Office does not provide transportation or pay for any costs associated with the State and National Competition. Students who choose not to attend the State Fair after submitting their entry form, must contact the District office immediately if they choose not to attend the State Fair.





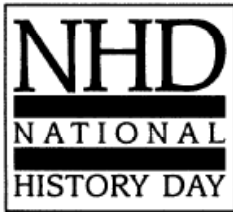
JUDGING CRITERIA

(Judging criteria are explained in the *Rule Book*)

| |
|--|
| Historical Quality (60%) |
| • Entry is historically accurate |
| • Shows analysis and interpretation |
| • Places topic in historical context |
| • Shows wide research |
| • Uses available primary sources |
| • Research is balanced |
| Relation to Theme (20%) |
| • Clearly relates topic to theme |
| • Demonstrates significance of topic in history and draws conclusions |
| Clarity of Presentation (20%) |
| • Exhibit, written material is original, clear, appropriate and organized |
| • Exhibit is organized, has visual impact, correctly uses maps, photos, etc. |
| Rules Compliance |
| • Maintains size requirement (40" x 30" x 72") |
| • Media device maintains time limit (3 min.) |
| • Maintains word limit (500 words) |
| • Includes annotated bibliography |
| • Other |

COMMENTS

Finals Ranking _____



PERFORMANCE

JUDGING CRITERIA

(Judging criteria are explained in the *Rule Book*)

| Historical Quality (60%) |
|--------------------------------------|
| • Entry is historically accurate |
| • Shows analysis and interpretation |
| • Places topic in historical context |
| • Shows wide research |
| • Uses available primary sources |
| • Research is balanced |

| Relation to Theme (20%) |
|---|
| • Clearly relates topic to theme |
| • Demonstrates significance of topic in history and draws conclusions |

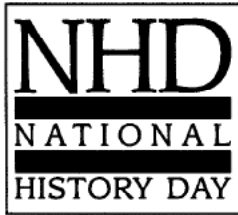
| Clarity of Presentation (20%) |
|--|
| • Presentation, written material is original, clear, appropriate, organized and articulate |
| • Performers show good stage presence; props and costumes are historically accurate |

| Rules Compliance |
|---|
| • Maintains time requirement (10 minutes) |
| • Includes annotated bibliography |
| • All equipment student-run |
| • Other |

Finals Ranking _____

COMMENTS

QuickTime™ and a
TIFF (LZW) decompressor
are needed to see this picture.



PAPER

JUDGING CRITERIA

(Judging criteria are explained in the *Rule Book*)

| Historical Quality (60%) |
|--------------------------------------|
| • Entry is historically accurate |
| • Shows analysis and interpretation |
| • Places topic in historical context |
| • Shows wide research |
| • Uses available primary sources |
| • Research is balanced |

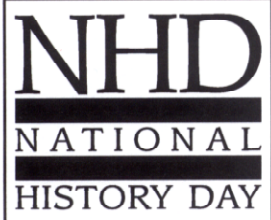
| Relation to Theme (20%) |
|---|
| • Clearly relates topic to theme |
| • Demonstrates significance of topic in history and draws conclusions |

| Clarity of Presentation (20%) |
|--|
| • Paper is original, clear, appropriate, organized and well-presented |
| • Text is clear, grammatical and spelling is correct; entry is neatly prepared |

| Rules Compliance |
|--|
| • Maintains length requirement (1500-2500 words) |
| • Includes annotated bibliography |
| • Other |

Finals Ranking _____

COMMENTS



WEB SITE

| JUDGING CRITERIA (Judging criteria are explained in the <i>Rule Book</i>) | EVALUATION | | | |
|--|------------|-----------|------|----------------------|
| | SUPERIOR | EXCELLENT | GOOD | NEEDS IMPROVEMENT |

COMMENTS

- Strengths
- Areas for Improvement

| Historical Quality (60%) | SUPERIOR | EXCELLENT | GOOD | NEEDS IMPROVEMENT |
|--------------------------------------|----------|-----------|------|----------------------|
| • Entry is historically accurate | | | | |
| • Shows analysis and interpretation | | | | |
| • Places topic in historical context | | | | |
| • Shows wide research | | | | |
| • Uses available primary sources | | | | |
| • Research is balanced | | | | |

| Relation to Theme (20%) | SUPERIOR | EXCELLENT | GOOD | NEEDS IMPROVEMENT |
|---|----------|-----------|------|----------------------|
| • Clearly relates topic to theme | | | | |
| • Demonstrates significance of topic in history and draws conclusions | | | | |

| Clarity of Presentation (20%) | SUPERIOR | EXCELLENT | GOOD | NEEDS IMPROVEMENT |
|---|----------|-----------|------|----------------------|
| • Web site, written material is original, clear, appropriate, organized and articulate | | | | |
| • Web site has visual impact, uses multi-media effectively and actively involves viewer | | | | |

| Rules Compliance | Yes | No |
|---|-----|----|
| • Maintains word limit (1200 words) | | |
| • Maintains size limit (100 MB) | | |
| • Multimedia clips maintain time limit (45 seconds) | | |
| • Includes annotated bibliography | | |
| • Other | | |